



WILLIAM CAREY CHRISTIAN SCHOOL

Out of School Hours Care 2022

William Carey OOSH provides Before and After School Care and Vacation Care. We are based on William Carey Christian School grounds and have a dedicated centre located in the Prep building, on level 1. We cater for Primary school aged children, from Prep up to Year Six.

At William Carey OOSH we create fun for the children to play to learn. Our centre offers a high quality recreational program in a Christian setting. Indoor and outdoor activities are intentionally planned for the children to experience and to develop their creative, dramatic, fine and gross motor and coordination abilities. Our program is designed to enable the children to grow in their life skills and build friendships.

Centre Operation

The centre operates Monday to Friday, excluding public holidays. Our service runs throughout the year, with the exception of being closed over the Christmas and New Year period. William Carey OOSH follows the William Carey Christian School term dates.

	Centre operating times
Before School Care	6:30 am – 8:30 am
After School Care	3:00 pm – 6:00 pm
Vacation Care	7:00 am – 6:00 pm

Reduced fees (Child Care Subsidy) - Australian Government assistance

The Child Care Subsidy (CCS) is a payment from the Australian Government that helps families with the cost of childcare, including outside school hours care and vacation care. To be eligible for CCS families must meet Government requirements and claim through the Department of Human Services. Visit the link below for further information.

<https://www.servicesaustralia.gov.au/individuals/services/centrelink/child-care-subsidy>

Fee Structure and Billing

William Carey OOSH have been using a new booking and childcare platform from Jan 2018. This gives parents better access to information about their child's time at OOSH, an easier booking and billing process and better communication.

Billing will be done through the system and can only be direct debited monthly with alternative options of weekly or fortnightly upon request. If the payment is rejected, there will be a fee. You will be able to see at a glance what is being billed and what amount will be taken from your account the day before the direct debit comes out, so you can notify us immediately if anything needs to change. All families will need to be registered and bank details provided. This is billed separate to your school fees.

Fee Structure	permanent booking*	casual booking*
Before School Care	\$24	\$27
After School Care	\$30	\$33
Vacation Care	Early bird \$75 if booked prior to the holidays.	
	Daily fee \$90 if booked during the holiday period	
Vacation Care Excursion***	Booking fee + \$35	
Incurtion**	Booking fee + activity cost	

*Fees are per child, per session

** Some incursions and activities may incur an additional cost to the daily fee, which cannot be claimed on CCS.

***Excursions/Incursions are now included in the daily fee charged-making excursion claimable on CCS

National Quality Framework

William Carey OOSH follows the *National Quality Framework (NQF)* for school age care in Australia (*My Time, Our Place*) according to the *National Quality Standard (NQS)* as set out by the Federal Government. In 2015, William Carey OOSH will be subject to the quality rating system through the national accreditation process. Further information can be found at <https://www.acecqa.gov.au/>

OOSH Registration

There is a one-off registration process for families to use the OOSH service. Once registered, parents need only request the OOSH session required using the appropriate booking form. Permanent and casual booking sessions are available.

Permanent Before and After School Care positions are cleared after the last day of the WCCS school year. Families must annually resubmit a booking request to secure a permanent Before School and After School Care position for the following WCCS school year. Annual booking forms for permanent positions for the following WCCS school year are available from the first Monday in November.

William Carey OOSH allocates places to those families with the greatest need for childcare support in accordance with the Australian Government Priority of Access Guidelines. For further information visit:

<https://docs.education.gov.au/documents/instruction-sheet-10-priority-access-guidelines-child-care-services>

OOSH Registration information and forms are available from the WCCS Enrolments office, the OOSH office or can be downloaded from the WCCS website www.wccs.nsw.edu.au . Parents may also contact OOSH directly to request a registration package be sent to them via their preferred method; via post or their child's WCCS class folder.

OOSH Sessions

Before School Care - Children are offered breakfast, structured activities and free play. OOSH educators escort the children to the primary assembly area in time for the morning bell.

After School Care - Children are collected from the primary assembly area by the OOSH educators. The afternoon commences with a nutritious snack before children enjoy the planned activities and free play. Time is also allocated for children to do their homework.

Vacation Care - an exciting program is developed especially for Vacation Care. Our program includes incursions, cooking sessions, excursions, themes, lunch order days and special events. The OOSH service provides breakfast, morning tea and afternoon tea. Parents supply their child's own packed lunch. Excursion and incursion fees are added to the daily charge for that day, so CCS can be claimed. Lunch orders are at additional cost that cannot be claimed on CCS.

Activities Program

The development and implementation of the OOSH program is led by the service's Educational Leader and is based on the learning framework *My Time, Our Place - Framework for School Age Care in Australia*. The OOSH service provides a program that is based on the developmental needs, interests and experiences of each child and takes into account the individuality of each child.

William Carey OOSH offers a diverse range of experiences from individual to group activities. Indoor and outdoor play incorporates varied activities to suit all age groups. Children enjoy the craft and create stations, dramatic play, sports, group games, painting and drawing, construction, board games and computer time. Whilst our program is structured, the OOSH children choose how they would like to spend their time and what they would like to play.

Menu

Our menu strives to find the balance between good quality nutritious snacks and occasional treat foods. Fresh drinking water is readily available for the children. Fresh fruit and vegetable sticks are offered at every morning and afternoon tea. Our planned menu offers a variety of different foods every week. We are culturally sensitive and support children with food allergies and special dietary needs.

OOSH Staff

The OOSH Coordinator, Mrs Melissa Balenzano, oversees the operation of the centre under the direction of the Approved Provider, Mrs Gillian Coote. The centre is staffed by a team of OOSH educators with a qualified OOSH educator designated as the Responsible Person Present at each OOSH session. OOSH educators receive regular professional development and are trained in first aid, asthma and anaphylaxis management.

Our staff are committed Christians who enjoy interacting with the children. OOSH management and educators are committed to providing a safe and caring environment where the children feel comfortable to be themselves and love to stay and play.

2022 OOSH Dates

Vacation Care -	VC Bookings Open	VC Dates*
April holidays	21 st March 2022	11th April – 22nd April
July holidays	13 th June 2022	4th July – 22nd July
September/October holidays	5 th September 2022	26th September – 7th October
December holidays	21 st November 2022	12th December – 22rd December
January holidays	21 st November 2022	16th January – 27th January

* Subject to availability, bookings for Vacation Care can be taken during the holidays.

- **2023 Permanent Before and After School Care bookings open** – Monday 14TH November, 2022

Need more information about William Carey OOSH?

- Call OOSH directly during school hours on [phone 02 9608 2118](tel:0296082118) and speak to the OOSH Coordinator. You can also drop by the OOSH office (Mon - Fri, 9 am - 3 pm), located on the ground floor of the Prep building.
- Email your queries to oosh@wccs.nsw.edu.au . Be sure to leave your contact number if you would like us to get in touch with you for a chat.
- Come and take a look - we'd be happy to guide you through a personal tour. Contact the OOSH office to arrange a time that suits you.