



**WILLIAM CAREY
CHRISTIAN SCHOOL**

Security Officer (Casual)

WCCS is committed to transforming lives by the proclamation of the gospel and the delivery of an excellent Christian education, accessible to the whole community.

As a key member of the school's operational area, you will manage security planning, implementation and evaluation for the school facilities and the associated student body. Spread over ten hectares, you will be required to demonstrate a strong work ethic in the required duties.

Position: Security Officer

Duties include:

- Providing car park supervision in the morning and afternoon peaks
- Liaising with Primary and High School administration in relation to student and visitor needs
- Performing end of school day and holiday lock up procedures ensuring buildings are clear of people, physical locks have been engaged and alarms have been activated
- Working with executive staff in relation to student welfare and safety
- Maintaining a safe work environment through utilising correct personal protective equipment and training
- Managing overtime, on call and after hours, regarding security works and alarm activations
- Supporting event bookings and hall hires, provide security talks with school groups.

Working at William Carey gives opportunity and responsibility for staff:

- To maintain a Christian lifestyle, growing in living God's way; promoting and modelling an understanding of living God's way in God's world as God's image;
- To develop their biblical worldview and to disseminate it.
- To share the gospel with students and parents, pointing them to Christ.
- To develop relationships with students, parents, colleagues and others that show the fruit of the Spirit, seasoned with salt, modelling Christ in their interactions and being sensitive to interpreting responses from students and parents who come from diverse cultural and religious backgrounds.
- To develop their professional skills, carrying out their duties in a competent and conscientious manner, while seeking opportunities to improve their knowledge and skills, including through participation in professional development.
- To work cooperatively to maintain a consultative and collaborative workplace
- To work humbly, following reasonable instructions given by their supervisor, complying with school policies and procedures, and being accountable for their own actions and decisions.

Essential Criteria:

- Be able to fully subscribe to the School's Statement of Faith
- A commitment to seeing the school deliver an excellent Christian education
- The ability to work effectively among a team
- Well-developed communication skills
- Possess a current 1AC Security Licence and First Aid qualification or willing to obtain
- Provide sound judgement, critical thinking, conflict resolution and decision making in line with security industry professional standards and the school's policies and procedures.
- Be aware, informed and available to action any perceived risks regarding students, staff or members of the local community
- The ability to be flexible and adaptable
- The ability to meet the physical demands involved in this position - experience in a similar role will be looked upon favourably
- Successful candidates will be required to obtain a Working With Children Check clearance before commencing employment.

All applications must be submitted on the Non-Teaching Application Form, which is available on the WCCS website. Please email applications to antakleys@wccs.nsw.edu.au by 9:00 am Monday 19th November, 2018.