



**WILLIAM CAREY  
CHRISTIAN SCHOOL**

# Enrolment Policy

PREPARED BY / SOURCED FROM	Keith McMullen and AISNSW
APPROVED BY	WCCS Board and Senior Executive
DATE APPROVED	June 2019
MONITORED BY	Principal
REVIEWED BY	Senior Executive
DATE FOR NEXT REVIEW	June 2021
STATUS	Active

William Carey Christian School is an independent co-educational school, providing education for school age children from Kindergarten to Year 12. The School also provides a preparatory school experience in the pre-Kindergarten Prep School program.

Our vision is to transform lives by the proclamation of the Gospel and the delivery of an excellent, Christian education, accessible to the whole community. The School's [Statement of Faith](#) shapes the aims, objectives and ethos of the School.

New enrolments are generally accepted for students from Prep to the beginning of Year 11. Main entry points are at Prep, Kindergarten, Year 7 and Year 11.

Students enrolling at school for the first time will be:

- a. four years of age on or before 31 May in the year of entry into the Prep School
- b. five years of age on or before 31 May in the year of entry into Kindergarten

depending on the School's assessment of the student's readiness.

All applicants for enrolment are placed on a waiting list. These are processed in order of receipt date of the enrolment application.

The School will meet with parent/carer(s) of the student before offering a place.

The School will base any decision about offering a place to a student on:

The family relationship with the school:

- sibling of a current or ex-student;
- either of the parents attended the school
- holding attitudes, values and priorities that are compatible with and demonstrate willingness to support the School's programs and ethos

The student:

- pre- enrolment interview (as required)
- enrolment interview
- the contribution that the student may make to the School, including the co-curricular activities
- reports from previous schools or prior to starting school
- diagnostic reports

The School:

- ability of the School to make reasonable adjustments to meet our students' needs

The School has sole discretion in determining the weight of each of the factors it takes into account in determining whether to offer a place for the student.

Parents/carer(s) enrolling a student at William Carey Christian School are expected to agree to all the terms outlined in the 'Conditions of Enrolment' document which forms part of the offer of enrolment.

Continued enrolment at the School is dependent upon the student's progress, consistent attendance, adherence to behavioural codes of conduct, receipt of tuition fees by the due date, as well as any other expectations of the student or their parent/carer(s) as set out in the Parent/Carer Handbook and other relevant School policies.

Records of enrolment are maintained either electronically or in hard copy as per government requirements. Please refer to the WCCS Archiving Policy for further information with regards to this.

The School reserves the right to review and update its Enrolment Policy. If any revisions are made, the revised policy will be posted on the School website.